When permissions are assigned to an external user you have to create an account for this user first. When the account is created the guest receives an email with the following content.

JÖNKÖPING UNIVERSITY

Anders,

Welcome! You have been added to the account for Jönköping University.

Message from Stefan (ADM)

I've added you to my ShareFile account!

Activating your account will allow you to create your password.

Username

anders.svensson@universalmail.com

ShareFile URL

https://jureshare.sharefile.eu/

Activate Account

Need help? We're here for you.
Visit sharefile.com/support and look for "Start chat."

Click on "Activate account".

JÖNKÖPING UNIVERSITY

1 2 3

Welcome! Please confirm your personal information.

First Name : *   * Required

Stefan

Last Name: *

Kindh

Company :

SK Gmail

Country: *   Phone Number: *   ?

Sweden ⌄   +46 705686965

○ Text (SMS) ○ Voice Call

Continue

At this page the user fills in phone number so that a code for MFA (Multi factor authentication) can be sent as an SMS or a call for verification can be made.

The user fills in the code sent by SMS or by phone call. After this step the password should be set. The rules for the password are written in the box.

JÖNKÖPING UNIVERSITY

✓ ✓ ③

Your username is **skindh@gmail.com**.

Please create a password.

Passwords must meet the following requirements:

✕ at least 1 upper case letter
✕ at least 1 lower case letter
✕ at least 1 number
✕ at least 1 special characters
✕ at least 10 characters in length
✕ Passwords should match

We'll also perform an additional strength check on save. ?

Password: ☐ Show Password

Confirm Password:

| Back | Save and Sign In |

After this it is time to verify the log in again via a code sent by SMS.

Now everything is done and it is time to log in.

JÖNKÖPING UNIVERSITY

Welcome!

Enter your details to sign in to ShareFile

* Email

Remember me

Continue

JÖNKÖPING UNIVERSITY

How would you like to verify this device? Standard data fees and text messaging rates may apply.

Text Message

Voice Call

Authenticator App

Don't have access to your devices?

Back to sign in

JÖNKÖPING UNIVERSITY

Enter the code that was sent to your device.

* Verification Code

76353

☑ I trust this computer   Use another verification method

Back to sign in   Verify

All is done and the user is logged in and can access the shared resources: