

Checklist international staff

Target group: Employee

On arrival and during the stay in Sweden

	What	Who	Reference	Completed
1	Introduction; according to routines at JU	Manager	Introduction of new employees	
2	Tax relief for researchers; if possible, apply	Employee Manager	Tax relief for researchers	
3	Registration in the Swedish population register; visit a tax agency office for registration and allocation of a personal identity number	Employee	Registration in the Swedish population register	
4	Social insurance agency; register	Employee	Healthcare and social insurance	
5	Housing; search for housing	Employee	Housing	
6	Other insurances; check other insurances	Employee	Insurances	
7	Id card; apply for	Employee	Identity document	
8	Accompanying persons; <ul style="list-style-type: none"> - Residence permit - Childcare and education - Finding a job 	Employee	Residence permit Childcare and education Finding a job	