

GOOD TO KNOW AS A NEW STUDENT AT JÖNKÖPING UNIVERSITY



JÖNKÖPING UNIVERSITY

WELCOME TO JÖNKÖPING UNIVERSITY

In this handy little folder, you find useful information for you as a new student at Jönköping University (JU). Are you wondering about library opening hours, how to join the Student Union, examination rules or who to ask about studying abroad? You find the answers here.

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IMPORTANT THINGS TO DO

1 REGISTER AND ACTIVATE YOUR USER ACCOUNT

As a new student, you must register for your programme and open a user account. Your registration card has your registration code. If you do not have a card, contact The Admissions Office **admissions.office@ju.se**. You also have to register at the start of each semester.

2 GET THE JU CARD

You need a JU Card to access computer labs (as well as other premises) and to get into the University after closing. Your JU Card enables you to borrow from the University Library, log into printers/photocopiers, get student discounts, enjoy cheaper parking at the University, etc. Order your JU Card when activating your account. Collect it from the Caretakers Office once a photo has been taken at the “card station”. Remember to bring a valid photo ID with you. More information about this at **ju.se/ju-card**

3 JOIN THE STUDENT UNION

JU has mandatory union membership. Consequently, Jönköping Student Union has greater resources to influence the quality of your programmes and your study-social conditions. It is also more able to carry out various types of projects. The Student Union is located in the Students’ House. When you have paid your union fees, your JU Card serves as proof of membership.

4 GET A PAYEX ACCOUNT

As a student you need a PayEx account to handle your payment of printouts. This is done via the student web **ju.se/student/en** under Service>Printing. Upon arrival, students receive an account with a credit of 50 SEK for printing/copying.

IT HELPDESK

Contact Helpdesk if you have questions or problems regarding the university’s computers, network, programmes or your personal account.
ju.se/en/it-helpdesk Phone: 036-10 11 12.
Visit: Hous A, floor 3

JÖNKÖPING UNIVERSITY AS AN APP AND ON THE WEB



[JU.SE/STUDENT/EN](https://ju.se/student/en)

Where you find
everything relevant to
your studies!

STUDENT WEB

On ju.se/student/en, you will find schedules, academic calendar, course syllabuses, an IT introduction and much more relating to your studies.

APP - JU MOBILE

Download the University's app, JU Mobile, and get direct single-point access to the most-used functions at, for example, the Student Web, directly in your smartphone. Examination registration, group room bookings, your results, grades and schedules are just some of the things it puts at your fingertips. The app is available for iOS and Android phones.

JÖNKÖPING STUDENT UNION

Jönköping Student Union is the association for all student at Jönköping University. They are working for all their 8,500 members to have a fantastic time throughout their studies.

As a student at Jönköping University you are also a member of Jönköping Student Union. This means that you have access to your own union acting both locally and nationally for you to have the best time possible here at Jönköping University, both in terms of quality of education and study social involvement. In addition, you will be able to take part of several student offers and discounts that will brighten up your time as a student. Read more about the Student Union and what you get out of it as a member at: jonkopingsstudentkar.se

STUDENT SERVICE IN STUDENTS' HOUSE

Student Service is the reception at the Student Union. It is on the ground floor of Students' House. Via Student Service you can find study materials at bargain prices etc. This is also where you can buy tickets for various trips and events that the Student Union organises during the semester.



"FIKA" AND FOOD ON CAMPUS

There are several restaurants and cafés to choose from on campus – with prices that suits a student wallet!

RIO

Rio is the place for all students at campus. During daytime, Rio is a café that offers lunch, for student friendly prices, and a cool place to study. During night time Rio transforms into a pub with music and After School activities.

TASTE OF BEIRUT

This restaurant/café is in building B, Jönköping International Business School. Kebabs and Lebanese dishes are just some of their lunchtime offerings.

OPONENTEN

This restaurant is in building G, School of Health and Welfare. They serve breakfast, snacks and lunches.

ARKEN

Located in building H, School of Education and Communication, this restaurant/café serves snacks, lunch, sandwiches, salads, etc.

TRAVERSEN

This café is next to the library's entrance. Buns, pastries, baguettes, simple lunches and take-aways are all on the menu.



STUDY AND CAREER COUNSELLING

CAREER GUIDANCE AT CAREER CENTER

Students and working life come together at Career Center. Here, you can get career guidance and feedback on your résumé. You can also make contact with potential employees on both the Swedish and the international labour market. Campus building A is home to Career Center. Check out its various activities at: ju.se/careercenter

STUDY COUNSELLING

Counselling and information can be obtained from the general study counsellor in building A and from the programme-specific counsellors at Jönköping University. For more information visit:

ju.se/study-counselling



UNIVERSITY LIBRARY

The University Library offers a wide range of books and periodicals from Swedish and international publishers. Many of them are accessed via your computer, mobile phone or tablet. Workplaces are scattered around book halls, group rooms, a quiet reading room and a creative study room with flexible furnishings. The periodicals room is pleasant and has many comfortable seats. All the information you need is at ju.se/library

LIBRARY CARD

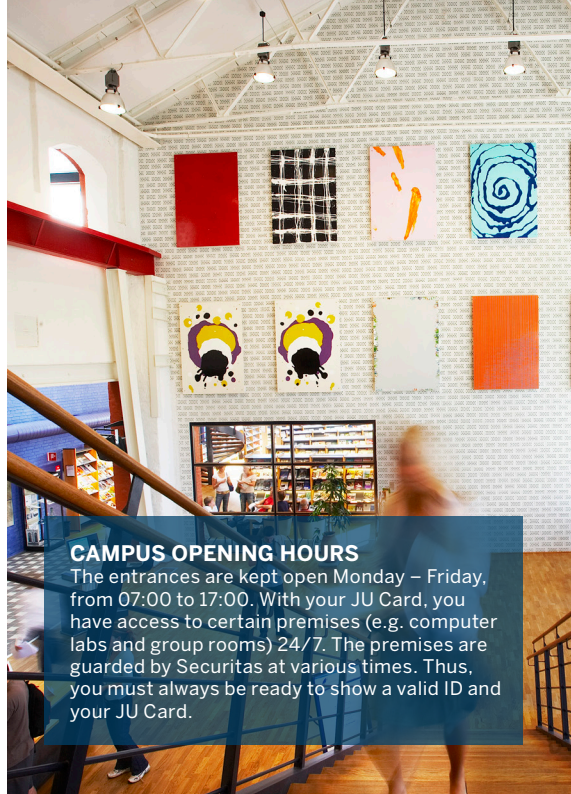
Your JU Card works as your library card.

LIBRARY OPENING HOURS

Monday – Thursday, 08:00 – 20:00

Friday, 08:00 – 18:00

Saturday, 11:00 – 15:00



CAMPUS OPENING HOURS

The entrances are kept open Monday – Friday, from 07:00 to 17:00. With your JU Card, you have access to certain premises (e.g. computer labs and group rooms) 24/7. The premises are guarded by Securitas at various times. Thus, you must always be ready to show a valid ID and your JU Card.

STUDENT HEALTH CARE

At the Student Health Care you can book an appointment with our therapist or counsellor. You can also visit our student nurse at drop-in hours. Student Health Care is open to the University's students and visits are free. Read more about the Student Health Care at: ju.se/student-healthcare

LIGHT ROOM

You can also book the Student Health Care's Light Room. Booking procedures for the Light room is available on the Student Health Care website.

HEALTH CARE GUIDE 1177.SE

At this website you can find more information on health care service providers plus also health care tips. Please call: 1177 (all hours) for healthcare advice.



EXAMINATION – IMPORTANT TO REMEMBER

1 EXAMINATION REGISTRATION

No later than 10 days before the examination sitting, you need to register via Ladok web services.

2 BRING YOUR ID

At the examination, you must be able to show a valid photo ID. A JU Card with full national registration number and marked “Identity Card” counts as an ID document at examinations. Remember that you must have paid your Student Union fees.

LADOK WEB SERVICES

Ladok is a studies administration system. You can use it to register for courses and examinations, see study results and create study certificates.

lpw.hj.se

ADMISSION/DEGREE

In the Students' House, there are staff who can help if you have questions about admission, examination administration, study documentation, etc.

admissions.office@ju.se

SPECIAL EDUCATIONAL SUPPORT FOR STUDENTS WITH DISABILITIES

Special Educational Support is available for our students with a documented disability. Please find below a few examples of the support we can provide at Jönköping University:

- Literature on appropriate media
- Adapted software and resource room
- Adapted examination
- Note-taking assistance
- Student mentor
- Sign language interpreters/speech-to-text interpreters

For more information about disability and special educational support at JU, see ju.se/student/en under Service/Support for Students with disabilities.

ACADEMIC RESOURCE CENTRE

Book a time via:
sprakverkstaden@ju.se

EXTRA MATH HELP

Tuesdays, 17:00 – 19:00 Place:
C2004, the library reading room

NON-DISCRIMINATION

Jönköping University works actively to prevent and counteract its students being subjected to discrimination or any kind of harassment. To this end, an equal treatment plan has been drawn up. You can read it at:
ju.se/non-discrimination

NON-DISCRIMINATION REPRESENTATIVES

There are also specially appointed non-discrimination representatives at each of the Schools who can be contacted.

PINGPONG

WEB-BASED LEARNING PLATFORM

INTERACTIVITY BETWEEN STUDENTS AND TEACHERS

PingPong is our web-based learning platform. It is used as a teaching support. Ping Pong is where teachers upload lecture materials and other information about their courses. Students and teachers can also use the platform to communicate about other things relevant to courses. Course evaluations are another of its uses.

EXAMINATIONS VIA PINGPONG

Some courses use PingPong for examinations. An active user account and access to the PingPong activity in question are necessary to do an examination via PingPong.



Download the app PINGPONG Mobile for iOS or Android.

SPORTS ON CAMPUS

CAMPUS ARENA

Jönköping University has its own wellbeing facility, Campus Arena. It houses a sports hall and a gym (spinning, other exercise, etc.). In the daytime, the sports hall is used for sports training, large lectures and events. JUSA offer students several different sport activities during evenings and on the weekends in Campus Arena.

NORDIC WELLNESS

Nordic Wellness runs the gym in Campus Arena and offers exercise in a fresh environment with the latest in group training, gym work and functional training.



Photo: Nordic Wellness

EMERGENCIES

EVACUATION (FOR EXAMPLE FIRE ALARM)

In every stairway, there is an evacuation plan. This shows the evacuation route to be used in the part of the University in question. It also shows the locations of the nearest fire extinguisher, fire hose and alarm button.

ASSEMBLY POINTS

The assembly point for the School of Health and Welfare is the car park in Munksjöparken. For the School of Education and Communication, Jönköping International Business School, the School of Engineering, the library and Students' House, the assembly point is the flagpoles north of the School of Education

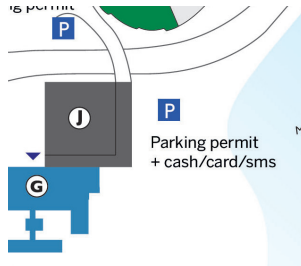
and Communication (by the cycle racks). Remember that both entrances and the area between School of Education and Communication and the library must be kept free so that the emergency services have easy access. After evacuation, remember not to go back inside any premises until the all-clear has been given.

DEFIBRILLATORS

Jönköping University has a number of defibrillators. They are at the entrances of: School of Health and Welfare; School of Engineering, School of Education and Communication; the library; Campus Arena; Nordic Wellness; and the Caretakers Office.

PARKING

Ticket parking is available at the gravel car park below the School of Health and Welfare/Campus Arena. Parking permits are valid for parking at the designated outdoor spaces at Jönköping University. Permits are managed by the Student Union in Students' House and are sold by the month.



MAP OF CAMPUS

A President's Office and University Services

- Student Counselling
- Admissions Office
- Career Center
- IT Helpdesk
- Caretakers Office

B Jönköping International Business School

C University Library

- University Reception

D Students' House

- International Relations
- The Student Union
- Student Health Care

D University Property Services

E School of Engineering

F Mariedal Conference Centre

G School of Health and Welfare

H School of Education and Communication

J Campus Arena

L Science Park



JÖNKÖPING UNIVERSITY

Jönköping University has an overriding international profile and here, students, teachers and researchers are offered an exciting international environment both abroad and on campus.

Jönköping University has around 10,000 students, of which 1,500 are international students. Jönköping University is one of the top universities in the country in terms of international student exchange and Jönköping International Business School is ranked the most international business school (JIBS) in Sweden by URANK. In 2015, JIBS became the first business school in Sweden to receive both EQUIS and AACSB accreditations. Jönköping University is among the top five in Sweden in terms of attracting international students from countries outside the EU/EEA.

Both within education and research, Jönköping University has a close cooperation with business and society.

EDUCATION, RESEARCH AND COMMISSIONS ARE CONDUCTED THROUGH FOUR SCHOOLS:

- School of Health and Welfare
- School of Education and Communication
- Jönköping International Business School
- School of Engineering

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