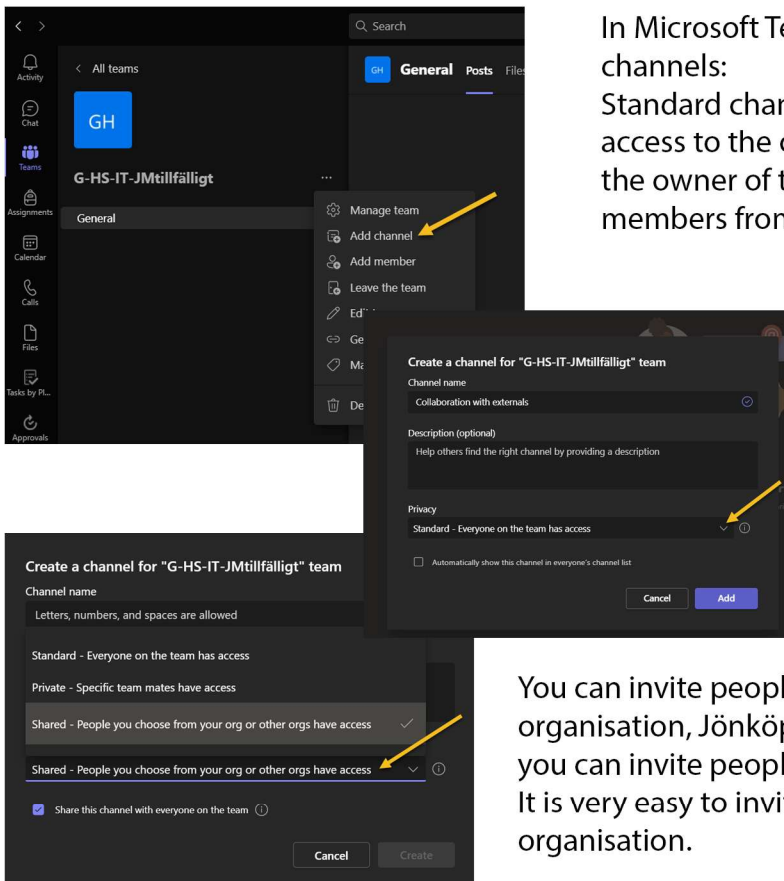


# Shared Channels



# Microsoft Teams



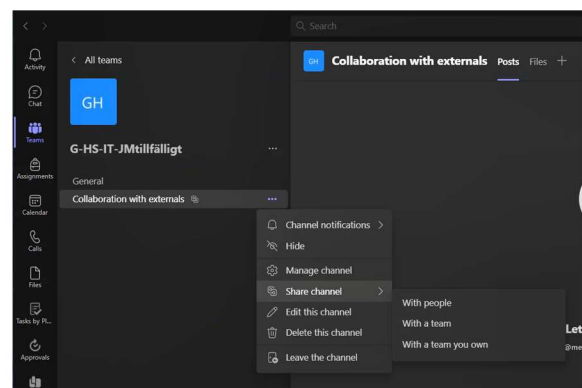
In Microsoft Teams you can create three types of channels:  
Standard channel, where everyone in the Team has access to the channel and Privat channels, where the owner of the Privat channel invites selected members from the Team.

But you can also create Shared channels. The special thing about this channel type is that you can invite people and teams from outside of your Team and they will only get access to this specific channel.

You can invite people and teams from your own organisation, Jönköping University, to a Shared channel or you can invite people and teams from other organisations. It is very easy to invite people and teams from your own organisation.

But when it comes to inviting people and teams outside of your own organisation there is a lot to think about. Read this very carefully if you plan to add Shared channels and invite external people or teams to your Team:

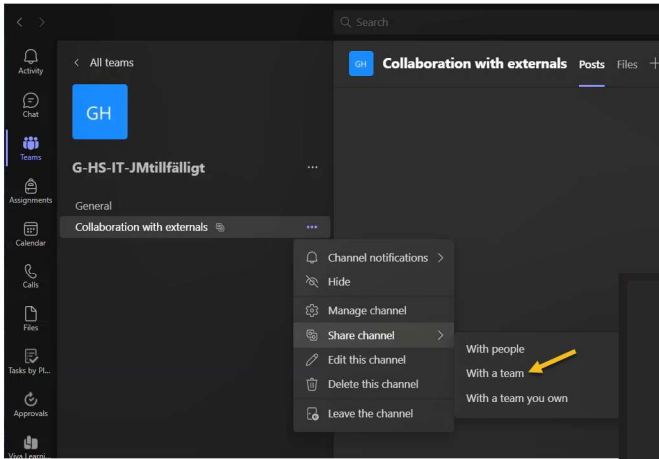
First thing to consider is that there is a big difference between Guests and Externals in Teams. In both scenarios you invite people outside of your organisation but they are invited in different ways.



When you invite a Guest a guest account at JU is created and the Guest needs to change to our tenant to see the Team. With a Shared channel the External remains within their own tenant using their own account at their organisation. They see the Shared channel without switching Teams tenant to Jönköping University.

The second thing is that to a Shared channel you can only invite externals from an organisation that has a Office 365 tenant/AzureAD account. Guests in your team can not be invited to a Shared channel and you can not add people with private Teams accounts..

If you add people or teams from an organisation that has a Office 365tenant/AzureAD account they still need to do some settings to allow the connection between the two tenants. This connection is called B2B Direct Connect.



**Share the Collaboration with externals channel. Start by sending an invite to a team owner.**  
This person will accept the invite on behalf of their team. If the person is outside your org, type their email address. [What's shared with the invite?](#)

If you have problems creating a shared channel place a case to IT Helpdesk.

More documentation from Microsoft:

<https://docs.microsoft.com/en-us/microsoftteams/shared-channels>

<https://docs.microsoft.com/en-us/microsoft-365/solutions/plan-external-collaboration?view=o365-worldwide>